

# TS Notes

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## QDC 2/P Data Collection – January 2 – 16, 2008

### -- 2 New ESOL Business Rules in Reporting Manager

1. If a grade of PK is coded and the ESL code is 1-8 or A-D then there will not be an ESOL or ELLI required. (For all other grades, if ESL is coded with 1-8 or A-D then ESOL and ELLI entries are required. This is an exception for PK only.)
2. In QDC1 districts would get an error message in Reporting Manager when the First Language Spoken (FLS) was a language other than English (blank), but the student was indicated as a native English speaker (ESL of 9).

The **new QDC 2/P edit** for this situation is if ESL is 9 and if there is an FLS, there cannot be ESOL or ELLI entries. Please make sure you are coding your students properly for this updated edit.

### -- Run the SASI orphan records process prior to all SWEET data collections.

We are finding quite a few orphan records. The delete orphan records utility is located in the Utility folder in SASI. Open the Delete Orphan Records atom, check student and/or teacher, click run. You should get a message stating it has successfully completed and that it has created an "Orphan.log" in the datafile folder for review.

You do not have to run this process before each upload you may do for QDC 2/P while you are correcting your data, just prior to the final QDC 2/P upload, and before any other final SWEET data collection.

### -- Make sure all South Carolina virtual school classes are marked appropriately in the instruction type field in the Sections atom (AMST). See more instructions for this at <http://www.ed.sc.gov/agency/offices/tech/dts/TechDocs.html>

- If a student does not have a valid SSN, DO NOT make one up or use the old SCDE numbers issued in the 1990s to districts. The SSN should be left blank if the student's SSN is not available.
- QDC 2/P collection is not date specific. You may make corrections in your SASI data and retransmit as often as necessary during the collection period. Data specific to the 90th day is not required for this collection.
- Validation and reports will be done twice a day just like QDC1. A schedule for report availability will be published in Reporting Manager. The Precode data will be extracted from this uploaded data.

## State Data Manager

Any hardware provided by the State in association with horizontal and State Data Manager should not be included in E-rate submissions or included on Forms 470 or 471 since this equipment has already been paid for using State funding.

## SIF

The SC SIF Support Listserv has been started. We are hoping this becomes useful to districts that are venturing into the realm of horizontal SIF. Districts are encouraged to share experiences, both good and bad, with the idea of providing support to other districts. eIGP SIF deployment has met its goal of 65 district by the end of December. The 65 districts may not be completed but are in some stage of deployment. Districts that are unsure where to start or need a hand please feel free to email [DTSQUEUE@ed.sc.gov](mailto:DTSQUEUE@ed.sc.gov) or call 803-734-7000 for assistance

We are testing the Excent SIF agent and implementation process on 3 districts. These districts wanted to wait until after the Dec 1 reports were completed before beginning implementation. We anticipate this testing will be completed quickly, possibly by the end of Jan. As soon as the process has been reviewed and any changes necessary for ease of implementation are made, we will begin a deployment schedule.

Basic SUNS training will be scheduled after the New Year. There will be four times available. This training is intended for new district staff members who have found themselves in charge of SUNS. Over the last year the trend has been to move this responsibility from the person in charge of the SIS, to someone having a more technical position in the district. These webinars will be handled by Edustructures and should last about an hour.

New versions of the SUNS related software is to be released soon. Updates to the Student Locator Agent (SLA) should be released by the end of December. There will be a specific order to updating the agents. The SLA should be updated first and using "standalone" mode. This SLA update will also update the version of JAVA that the three pieces of the SUNS software uses. Further instructions will be sent out at the time of release.

## **DI Tip - This Tip was provided by Tom Perry, Pearson Consultant and paraphrased by Debbie Maxson, Horry County Schools**

If you have issues with missing enrollment records for students, this may be due to a record transfer 'time out' in the District Integration process. For example, a student transfers to another school in the district and the receiving school finds that they have the student record in ASTU but there is no enrollment record in AENR. 'No enrollment record' could mean that there are not any records in the enrollment history, or the current effdate is missing, or only a partial enrollment record exists in the enrollment history. Records in other files might also be missing. This may be caused by the enrollment process taking too long to send records from the district SASI to the receiving school. When the time limit is reached, any files not sent will be dropped. You can increase the 'Wait Time' for Resend and Reject in the Sasxp.ini file using a 3 to 1 ratio. The following is an example. Recommended highest setting may be 50 to 150.

WaitTimeResend = 15  
WaitTimeRejectMessage = 45

The number of subfiles that are selected to transfer in the District Control Atom have a direct impact on the length of time the enrollment/transfer process takes. Discipline and Test History files generally contain a lot of data and these two files have a direct impact on how long it takes for the files to transfer. SASI V9.0 may also be exacerbating the problem due to the new files, ASRS and ASTI.

These two files are automatically transferred along with the ASTU and AENR files without being listed as a subfile in District Control. The file structure for these files basically creates a record for each field for each student. For example, the race fields in ASRS would have 5 records per child to add to the transfer. If during the V9.0 install, records were created for students in the ASRS and ASTI files, this will increase the time length of record transfer. It is suggested that if you are not using these extra fields in the ASRS and ASTI files, that you re-create them empty...no records. This will increase file transfer time drastically. To re-create the ASRS and ASTI files empty, open File Management and Create New Records.